



Hawai'i Youth Sustainability Challenge Program Overview

Hawai'i students and teachers are invited to participate in the Hawai'i Youth Sustainability Challenge (HYSC), an initiative to inspire all youth to be intentionally engaged around our environment to become leaders and stewards of Hawai'i. The HYSC will provide students with the opportunity to apply for mini-grants to plan, design, prototype, and test their own small scale innovative and creative sustainability ideas and projects for their schools and communities. HYSC projects must be student-driven, Hawai'i specific, and with the potential to be scaled up for a larger impact project addressing the following:

- Change you want to see in your school or community to support Hawai'i's goal of achieving a sustainable future
- Your environmental passions and desire for environmental education
- Your motivation to make change for your school and community

Application Details:

- Deadline for the HYSC Mini-Grant application is **JANUARY 29, 2017**. No applications will be accepted after this date.
- HYSC mini-grants range from \$150 - \$1,000 per project application.
 - No more than \$1,000 will be awarded per school.
 - Awarded applicants will have checks made payable to and mailed directly to their schools, with 10% held until all project reporting documentation is received.
- Hawai'i K-12 public, private, and charter schools are eligible to apply.
- HYSC applications should be completed and submitted by student lead with the help of a teacher advisor. (Exceptions will be made for younger grade levels). Applicants can submit their project ideas in the following ways:
 - **Individually Powered Projects** – One (1) student and one (1) teacher advisor working together
 - **Group Powered Projects** – Multiple students working together with one (1) student leader and one (1) teacher advisor. More than one teacher may collaborate on a project, but there should be one lead teacher advisor
 - **School Collaboration Powered Projects** – Two (2) or more schools are allowed and encouraged to collaborate on projects. There should be one (1) student leader and one (1) teacher advisor. More than one teacher may collaborate on a project, but there should be one lead teacher advisor
- HYSC Mini-Grants are to be used to purchase supplies or services for planning, designing, prototyping, and testing projects which inspire students and the local community to better connect with nature and take care of Hawai'i and its natural resources.

- HSYC Mini-Grants can be used for the following:
 - Garden supplies, eco-footprint workshops, vermicompost trainings, compost system supplies, solar ovens, field trips, aquaponics system, and much more
 - All expenses must be justified in the budget section of the application.

Reporting Requirements:

Awarded applicants are **REQUIRED** to submit the following documentation on their project to demonstrate student engagement, student learning, project expenses, and project achievements. Documentation will be reviewed by the HYSY Committee.

- **Midterm Report** – will demonstrate student learning and project progress and struggles:
 - Standardized short reporting form
 - Supporting documentation that best represents your project. Be creative! Some examples are:
 - Video blog, digital journal, graphs/charts, PowerPoint presentation, or slide show. If you prefer another method of reporting, please contact us at tara.meggett@kupuhawaii.org
 - Above documentation must be submitted to:
 - HYSY Midterm Report Dropbox
 - Compile all your Midterm Report documents into a folder labelled in the following format:
ProjectName_ApplicantFirstNameLastName_SchoolName
 - Upload this folder to the [HYSY Midterm Report Dropbox](#)
 - **Midterm Report is due on Sunday April 23rd, 2017 at 11:59 PM**

- **Final Report** – will summarize the project and its achievements, lessons learned, student/community impact, include evidence why the project should be scaled up and a plan of how it could be scaled up:
 - Standardized short reporting form
 - All project receipts for purchases made using HYSY Mini-Grant funds
 - 3 high-resolution digital photos
 - 3-5 minute project video
 - Above documentation must be submitted to both locations:
 - KHF Grant Portal (preferred) or grants@kokuahawaiiifoundation.org
 - HYSY Final Report Dropbox
 - Compile all your Final Report documents into a folder labelled in the following format:
ProjectName_ApplicantFirstNameLastName_SchoolName

- Upload this folder to the [HYSC Final Report Dropbox](#)
- **Final Report is due on Sunday June 4th, 2017 at 11:59 PM**

Application Tips:

- Student leads and teacher advisors are whom we will contact regarding the application. Application/mini grant service providers should not contact Kōkua Hawai'i Foundation or the HYSC Committee about the status of individual awards.
- We encourage you to apply early in order to facilitate a smoother project planning process.
- Direct application and technical inquiries to grants@kokuahawaiiifoundation.org. Direct HYSC inquiries to tara.meggett@kupuahawaii.org.

Application Instructions:

To streamline your application process, please apply online through the [Kōkua Hawai'i Foundation Grant Portal](#). This will allow you to create an account, save your grant applications, and save time and paper! The HYSC Committee and Kōkua Hawai'i Foundation will also have quicker access to your application.

To apply online:

- Create or sign in to your account at <https://kokua.fluxx.io>
- Follow instructions provided in the Kōkua Hawai'i Foundation Grant Portal to submit your application.
- Please sign and submit the attached HYSC Signature Page.

A Hawai'i Legacy Initiative supported by





Hawaii Youth Sustainability Challenge Signature Page 2016-2017 School Year



School Name:			
Teacher/Applicant Name:			
Project Title:			
Date(s) of Project:		Amount Requested from KHF:	

COMMITMENT

By submitting this application and signing below, you agree to the following:

- The Kōkua Hawai'i Foundation and its funding partners are not liable for any injuries or losses that may occur as a result of our schools' participation in the proposed project.
- The applicant is responsible for submitting required reporting documentation to Kōkua Hawai'i Foundation (KHF), including receipts, emailed high resolution digital photos that are cleared for use in KHF outreach materials (with KHF Media Releases), and any project-related lessons developed. A short reporting form will be sent to schools when awards are made.
- Equipment purchased using mini-grant funds should remain at the awarded school for environmental education use. If the project ends, or the equipment is no longer needed for environmental education, the applicant will inform Kōkua Hawai'i Foundation so other educators or students can make use of the equipment.
- Funding is limited and submission of an application does not guarantee an award. Applications are awarded on a first-come, first-served basis.

Applicant's Name (Student Lead):			
Applicant's Signature (Student Lead):		Date:	
Teacher Advisor's Name:			
Teacher Advisor's Signature:		Date:	
School Administrator/ Principal's Name:			
School Administrator/ Principal's Signature:		Date:	